

Madarsh Institutional Area, Babu Vijendra Marg, Gangoh, Distt. Saharanpur, 247341 (U.P.) India
M - 7830810052, 9536065260, 01331-234100 | E Mail - principal.ksvamc@shobhituniversity.ac.in | Web - www.sug.ac.in

CIRCULAR

Ref No.:

Date: 29/11/2024

Subject: Constitution of the Internal Quality Assurance Committee (IQAC)

To ensure continuous improvement in the overall performance of the institution and to uphold the quality standards in academics, research, and administrative processes, the Internal Quality Assurance Committee (IQAC) is hereby constituted for Kunwar Shekhar Vijendra Ayurved Medical College & Research Centre (KSVAMC & RC), Shobhit University, Gangoh, for the academic year 2024 – 25.

Composition of the Internal Quality Assurance Committee

SI	Name of the faculty	Post	Designation
1.	Dr. Vikas Kumar Sharma	Chairperson	Professor
2.	Dr. R. Magesh	Member Secretary	Professor
3.	Dr. Ranjit Singh Manhas	Member	Professor
4.	Dr. Vishnu. K.R	Member	Professor
5.	Dr. Kultar Singh	Member	Professor
6.	Dr. Aswin	Member	Asso.Prof.
7.	Dr. Shagufta Malhotra	Member	Asso.Prof.
8.	Dr. Suman	Member	Asst.Prof
9.	Dr. Madan Kaushik	External Member	Professor

Roles and Responsibilities of the IQAC

- Quality Enhancement and Assurance: To develop a system for conscious, consistent, and catalytic improvement in academic and administrative performance.
- Curriculum Development and Monitoring: To recommend and review academic plans and practices in alignment with regulatory bodies.
- Promoting Research Culture: To encourage faculty and students to participate in research and publication activities.
- Stakeholder Engagement: To interact with students, alumni, and industry representatives to ensure inclusiveness and quality improvement.
- Documentation and Reporting: To maintain and submit periodic reports on quality assurance activities to the University and accrediting bodies.

Meeting Frequency: The IQAC will meet at least twice per semester or more frequently as deemed necessary by the Chairperson. Minutes of each meeting will be recorded and disseminated to all members.

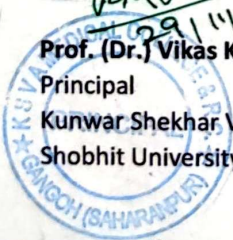
Issued by:


Prof. (Dr.) Vikas Kumar Sharma

Principal

Kunwar Shekhar Vijendra Ayurved Medical College & Research Centre

Shobhit University, Gangoh



Minutes of the IQAC Meeting

Date: 29/11/2024, 10am, Principal Cabin

Attendees: constitution of new IQAC members

- | | |
|---------------------------|-----------------|
| 1. Dr. Vikas Kumar Sharma | Chairman |
| 2. Dr. R. Nagth | Secretary |
| 3. Dr. Sanjita Singh | Member |
| 4. Dr. Vidya K.R. | Member |
| 5. Dr. Kunal Singh | Member |
| 6. Dr. Anshu A. | Member |
| 7. Dr. Shagufa Mathan | Member |
| 8. Dr. Sumera | Member |
| 9. Dr. Madan Kumar | External member |

Agenda Item 1: Discussion on IQAC SOP

The meeting commenced with a discussion on the IQAC standard operating procedures (SOP). The members were requested to familiarise themselves with the SOP and adhere to its guidelines.

Action Items:

- All members to thoroughly review and follow the IQAC SOP.
- Requested to circulate the IQAC SOP documents to all members.

Agenda Item 2: Preparation for upcoming
NISM inspection.








The committee requested all
teacher and staff to prepare for the
upcoming NISM inspection. To make sure that
all necessary documents, records and infrastructure
are in order and compliant with NISM norms.

Action Items:

- All teacher and staff to review and prepare
necessary documents and records
- Ensure compliance with NISM norms and
Regulations.

Respectfully Submitted.

Attendees:

1. Dr. Vikas Kumar Sharma 
2. Dr. Magar 
3. Dr. Krishnamand. C. 
4. Dr. Vishnu. K.P. 
5. Dr. Arun A. 
6. Dr. Shagufa Mathatia 
7. Dr. Swarn 

LRAC Meeting Minutes

Date: 08/01/2025

Time: 3 PM

Venue: Principal's Cabin

Agenda Item 1: purchase of equipments and departmental requirements

The committee discussed the purchase of equipments and departmental requirements. The committee requested the principal to initiate the purchasing process.

Agenda Item 2: NCISM inspection preparation

The committee noted that the AAS NCISM visitation will be based on the 2016 MSR. The LRAC chairman instructed all departments to prepare for the upcoming inspection as per the 2016 MSR guidelines.

Action Items:

→ Requested the principal to initiate the purchase of equipments and departmental requirements.

→ instructed all departments to prepare for the NCISM inspection as per the 2016 MSO guidelines.

Attendance

1. Dr. Vikas Kumar Sharma. 

2. Dr. Kishanmoud. C. 

3. Dr. R. Magesh. 

4. Dr. Vishnu. K.R. 

5. Dr. Sreejith. B.G. 

6. Dr. Ranjith Manohar. 

7. Dr. Anur. A. 

8.

Activities Conducted Report:

Preparations for the upcoming NISM inspection.

The IRAC team, comprising chairman -

Dr. B. Majumdar, Dr. Vishwanth R, and Dr. Ashwini A, conducted a thorough preparatory drive for the upcoming NISM inspection.

Key Activities

1. Departmental preparations: The IRAC team visited all departments, checked departmental registers and instructed faculties to update them.
2. Compliance with MESAR 2024: The team instructed department HODs, Hospital superintendent and others to prepare requirements as per MESAR 2024.
3. Requirements preparation: IRAC members prepared and consolidated requirements per various categories:
 - Hospital Requirements: Dr. Chagupta Malhotra
 - First Year^(Prof) Requirements: Dr. Ashwini A
 - Second Year^(Prof) requirements: Dr. Suman (consolidated)
 - Third Prof requirements: Dr. Vishwanth R (consolidated)

Library Requirements: Dr. Vichit K R

Furniture Requirements: Dr. Aswin A

Equipment Requirements: Dr. Sunam

IT Requirements : Dr. Aswin A

→ Submission: Dr. Nagresh consolidated all requirements and submitted them to the office for purchase.