

Babu Vijendra Foundation

Under the aegis of NICE Society Trust

(University Tower; Plot no 7; Institutional Area; Mayur Vihar Phase II; Delhi 110091)

School Fee Re-Imbursement Scheme for the wards of Shobhit University staff-members and support staff of Shobhit University

1. Purpose

Purpose of this scheme is to empower wards of the university employees through drawing a monthly salary less than Rs.15,000/-, with financial support for school education.



2. Details:-

This policy follows the basic principle that all such reimbursements are awarded as compassionate consideration from Babu Vijendra Foundation to the staff-members and the support staff of the University. Details of the scheme are provided below.

3. The Scheme

This scheme is a privilege and not a right of the employee's service with the university. The scheme operates through the philanthropic and harmony-inspiring funds maintained with Babu Vijendra Foundation. Under this scheme, the university maintains policy of re-imbursement of school fees for two children to willing employees drawing salary not more than Rs.15, 000/- per month. All requests will be made as per procedure on the prescribed Form, namely, Children's School Fee Re-imbursement Form (CSFR Form). A committee of two officers from the University and one nominee of Babu Vijendra Foundation will scrutinize the claims, establish authenticity and rightness of the claim, and will recommend to the Vice Chancellor to apply to the Foundation for making payment to the University for Disbursal.

Payment thus made to the employee shall not be included in the taxable income of the employee.

4. Fee re-imbbursement- definition

Re-imbbursement of fee/s means paying to a student certain amount that s/he has already paid from her/his or parents' personal funds.

Tuition fee, and other fees taken under different heads by the school/college that are paid compulsorily by a student to the school under a receipt is cumulatively re-imbbursement amount, and will therefore be considered as school/college fees. Private tuition fee, Building/school development fund or any such charges will not be counted in this account. In case the claimant's ward studies/ wards study in a government school where the fee is nominal, expenditures made on uniforms, books and stationery etc can also be made in such cases after proper scrutiny.

Charges or penalties on disciplinary action, late payments or for any other matter, will not be included as a fee. If the child fails in a class s/he will not be eligible for re-imbbursement in the repeated year.

5. Scope

This scheme is meant for the university employees drawing a monthly salary of not more than Rs.15,000/- (Fifteen Thousand) per month, and who use personal funds to pay for the school (up to 10+2) fees and expenses and wish to be reimbursed. Also, the claiming employee should have served for one year already before s/he makes his/her first claim.

Since the quantum of total amount reimbursable in a year is decided by Babu Vijendra Foundation, the university cannot assure full payment of the total approved claim always.

All claimants will follow a single procedure to make claim through the Accounts Section of the University. Procedure is laid out in this Scheme.

6. Responsibility

The Vice Chancellor / Registrar is responsible for the maintenance, revision and publication of this Scheme in consultation with Babu Vijendra Foundation. The university administration is accountable for ensuring compliance with this scheme when approving fee-re-imbbursement requests.



7. Rules

The fees reimbursements must meet the following rules:

- I. Re-imbursement requests shall be made only by the regular serving employee once in a year in the month of April only after the conclusion of the previous academic year's examination and declaration of result. Last day of submitting the claim in the Registrar's office is 15 April.
- II. Fee reimbursement shall be limited to the expenses made by the employee against which s/he has received regular payment receipt from the school/ college up to class 12 with the total limit of re-imbursement not exceeding the employee's salary in the first month of the claimed year or Rs. 10,000/- whichever is less. In case the claimant has more than two children and the number of girl child exceeds one, then claim of two girl children only will be admitted. In any case the amount payable after the claims for one or two children will not be more than Rs.10,000/- per annum.
- III. The re-imbursement claim must be substantiated with following documents which will be attached in original and a photocopy:-
 - 3.1. Report card/ Marksheet of the child for the year the claim is made;
 - 3.2. A certificate from the head of the school/college where the child studied that year stating that the child actually attended the school and took examination and has been promoted for the next class. No claim can be made for a child who leaves the session mid-way.
 - 3.3. Original receipts of payment of fees.
 - 3.4. In case the claim includes expenses on the school uniforms, stationery and books etc. and the original bills are not available, then an undertaking on a plain paper from the employee, of having spent the claimed amount will be attached with the claim form.




- IV. No advance to the parents will be made in anticipation of this provision of re-imbursment.
- V. The claimed amount can be paid in a single or in two installments.
- VI. As long as these rules are met, the fee reimbursement will not be included in an employee's taxable income.
- VII. In case the funds are not made available/ pledged by the donor Foundation to the University, no claim can be made. In case the total claimed amount of all eligible claimants is more than the funds available, then the priority will be given to make re-imbursment to the girl children first.
- VIII. All payments shall be made by a bank Cheque.

8. Valid claim

A fee- reimbursement claim is valid when it is:-

- i. Made only once in a year at one place, that is, university only. If fee reimbursement claim is made at another source through the eligibility of some other member of the family working elsewhere but authorized to make such claim, then the university employee will not be eligible to make the claim. (Get confirmation from the Accounts department)
- ii. Made for a maximum of two children. In other words, not more than two claims from an employee will be valid (Refer Family Declaration Form).
- iii. Made for two girl children in case the employee has more than two or three children, of which two or more are girls (Refer family Declaration Form).
- iv. Made after having worked at least for one year including valid leave, in the university.
- v. Made claim from class I to 10+2 level.

9. Procedure of re-imbursement:

Following steps shall be taken by a claimant of both categories to make claims:-

- i. All employees shall fill up a **Family Declaration Form** (FD Form) (Annexure 1) at the time of joining. In case it is not filled then, it should be filled in the academic year 2017-18.

FD Form has the scope of new entries in it as and when there is expansion/ separation/ death in the family. By 'family' is meant here the nuclear family in which the university employee will have the marital status of 'Single' (Single person family), or "married" as a "Husband" or "Wife (Nuclear family)." Record of children's birth is also made in the Form. By definition, the FD Form is progressive and not closed any time during the service period of the employee. As the children are born to the employee during her/his service period, their birth entries are made in the same Form that continues since the joining day of the employee. Similarly, all other developments like separation of spouse or children (by marriage/migration/ any other reason), death in the family are also recorded and it is the duty of the employee to keep her/his FD Form up to date. **This Form will be the basis of the first authentication of the school fee re-imbursement claim.**

- ii. Claimant shall fill up the Fee Claim Form (Annexure 2), one for each child, and will attach all the required documents as per rules above with the Form. The Fee Claim Form along with necessary attachments will form the claim, and can be called the Claim. All claims shall be submitted to the Accounts Officer directly by the claimants in the month of April.
- iii. Against the note of the Accounts Officer for the Registrar, the latter shall put up the matter for consideration of the Vice Chancellor who will then, on the basis of the note, will write to the Corporate office about the number of claims and total amount claimed. It will be the responsibility of the corporate office to seek funds from Babu Vijendra Foundation citing the total claim made.

- iv. Corporate office, on the basis of its negotiations with the Foundation will intimate the total ceiling of re-imbursement that would be possible to be made that year. Corporate office will also mention the name of the nominee of the Foundation to be in the three-member committee to be appointed by the VC for
- v. Vice-Chancellor will appoint a three-member committee to scrutinize the claims, establish their authenticity and finalize the approved amount against the claimed amount. The committee after its work on scrutiny of the claims will make a list of claims that will be recommended to the Vice Chancellor. VC will send the recommended list to the corporate office for claiming funds from the Foundation.
- vi. The Foundation will directly send the recommended funds cumulatively to the university for individual payments.
- vii. The Accounts Section shall issue a notice that will mention the claimed amount, approved amount, and mode of payment. The Accounts Section shall actually make the payments too.

This scheme is issued by Babu Vijendra Foundation, University Tower, Plot no 7; Institutional area; Mayur Vihar Phase II, Delhi 110091

Attached: Forms necessary to be filled up to make
A valid claim.


↓


School fees



Shobhit

EDUCATION EMPOWERS

Shobhit University

Acadmic Institution, A-88, Buzurg, Ghaziabad
Gangoh, Dist. Saharanpur 247361, Uttar Pradesh
T. No. 7830510252, 0516065290
E. mail: registration@shobhituniversity.ac.in
mail@shobhituniversity.ac.in
Web: www.shu.ac.in

Dated: May 01, 2025

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To,
The Branch Manager,
Bank of India,
Shobhit University Campus
Gangoh (Saharanpur)

Sub: - Transfer of funds

Dear Sir,

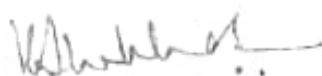
It is requested to transfer the amount as per the details given below from our Current A/c No. 714520110000030 to the Account Numbers mentioned below.

S.N.	Name	Designation	Date of Joining	Paid Amount ₹	Account No.
1	Mr. Ravinder Kumar	Office Assistant (Pharmacy)	17.02.2017	10000	714510110000018
2	Mr. Anuj Kumar	Office Assistant	03.10.2017	10000	7145101100002780
	Mr. Nizam Ahmad	Office Assistant	14.11.2017	9200	7145101100002849
4	Mr. Anil Kumar	Office Assistant	09.09.2019	10000	7145101100004401
5	Mr. Adesh Choudhary	Lab. Assistant (AG)	01.01.2021	7850	7145101100004720
6	Mr. Vikal Kumar	Lab Assistant	22.07.2019	8700	7145101100004139
7	Mr. Rajeev Kumar	Lab Tech. (CE)	01.10.2016	8290	7145101100002274
8	Mr. Sanjay Kumar	Lab Tech. (ME)	07.08.2014	10000	7145105100000057
9	Mr. Jitendra Choudhary	Lab Technician (Path Lab)	12.02.2016	10000	714510410000133
10	Mr. Mohanlal	Lab Technician	20.08.2019	9700	7145101100001876
11	Mr. Ankur Kumar	Office Attendant	15.09.2011	10000	7145101100000562
12	Mr. Deepak Sharma	Office Attendant	29.08.2007	10000	7145101100000012
13	Mr. Ravinder Kumar	Office Attendant	16.09.2019	7870	7145101100004396
14	Ms. Pooja	Office Attendant	18.10.2023	8250	7145101100002268
15	Mr. Pradeep Kumar	Store Assistant	19.07.2019	8900	7145101100004129
16	Mr. Vinod Kumar	Office Attendant	01.02.2017	9900	7145101100002338
17	Mr. Parvesh Kumar	Office Attendant	01.04.2023	8100	7145182100003862
18	Mr. Arjun	Gardener	20.12.2017	9160	7145101100000179
19	Mr. Sukhbir	Gardener	01.01.2017	8800	7145105100001449
20	Mr. Monu Kumar	Gardener	19.08.2013	10000	7145101100000034
21	Mr. Vinod	Gardener	01.07.2005	6600	7145101100002338
22	Mr. Pradeep Kumar	Sweeper	26.08.2007	10000	7145163100000033
23	Mr. Vikram Singh	Sweeper	15.05.2001	10000	7145105100000002
24	Mr. Neeraj Kumar	Sweeper	26.09.2018	10000	7145101100003571
25	Mr. Lalit Kumar	Sweeper	16.07.2019	8000	7145101100002346
26	Mrs. Ramesh	Sweeper	01.12.2021	8800	7145101100005211
27	Mrs. Lalita	Sweeper	01.08.2022	9100	7145105100001437
28	Mr. Kiranpal	Sweeper	01.09.2022	8500	7145101100005344
29	Mr. Monu	Sweeper	17.08.2023	8100	7145182100004131
30	Mr. Sachin Kumar	Sweeper	01.10.2023	4500	7145101100003089
31	Mr. Tejal	Security Guard	18.01.2019	8400	7145101100003797
32	Mr. Apur Kumar	Security Guard	14.05.2023	10000	7145105100000007

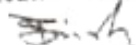
S.N.	Name	Designation	Date of Joining	Paid Amount ₹	Account No.
33	Mr. Salman	Security Guard	26.04.2019	8000	714510110003955
34	Mr. Nathuram	Security Guard	01.11.2022	9000	714518210003654
35	Mr. Jayvinder Kumar	Security Guard	05.08.2014	10000	714510510000189
36	Mr. Manoj	Security Guard	19.04.2019	9830	714510110003936
37	Mr. Junaid	Security Guard	09.08.2021	5100	714510110005149
38	Mr. Narendra Kumar	Gun Man (Guard)	01.12.2016	10000	714510110002273
39	Mr. Javed	Gun Man (Guard)	03.10.2016	10000	714510110000948
40	Mr. Anuj Kumar (S)	Security Guard	05.08.2014	10000	714510110002873
41	Mr. Anuj Kumar (K)	Security Guard	08.08.2021	10000	714510110005129
42	Mr. Ashraf	Security Guard	09.11.2013	10000	714510110005014
43	Ms. Sapna Devi	Ward Ayah	24.04.2018	9100	714510110003131
44	Ms. Seema Devi	Ward Ayah	20.10.2015	10000	714510110001998
45	Ms. Renu Saini	Ward Ayah	28.02.2024	8250	714510110005595
46	Ms. Deepto Sharma	Staff Nurse	01.04.2021	10000	714510110005060
47	Ms. Monika Devi	Staff Nurse	11.06.2021	8700	714510110005071
48	Ms. Payal Sharma	Staff Nurse	01.04.2021	10000	714510110005059
49	Ms. Hemlata	Staff Nurse	01.12.2023	10000	714510110005547
50	Ms. Parbha Devi	Staff Nurse	01.12.2023	10000	714510110003893
51	Mr. Saleem	Electrician	01.09.2013	10000	714510110000032
52	Mr. Anuj Kumar	Panchkarma Assistant	23.02.2021	9200	714510110005028
53	Mr. Shiv Kumar	Ward Boy	11.03.2022	6800	714518210003342
54	Mr. Mubarik	Ward Boy	18.06.2021	9700	714510110001101
55	Mr. Ashok Kumar	Plumber	01.05.2023	10000	714518210003918
56	Mr. Ashok Kumar	Electrician	01.12.2019	10000	714510110004633
Total ₹				510400	

Thanking you,

Yours truly


(Sheldhar Kumar)

Executive Trustee



CHUB. 27537

To,
The Hon'ble Chairman
NICE Society,
University Tower, Pocket- B,
Mayur Vihar Phase-II
New Delhi- 110091.

Subject: - Regarding the school fee.

Respected Sir,

The details of my child fee is as follows:

Sl. No.	Student Name	Class	Date	Receipt	Amount (Rs.)
1	Ronak	1 st	April 2024 to March 2025	Fee Letter	10800
Total (Rs. Ten thousand eight hundred only)					10800/-

Thanking you

Yours faithfully



Ravinder Kumar
Office Assistant


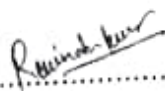
Enclosed:
Fee Detail

Annexure 1.

SHOBHIT UNIVERSITY

Family Declaration Form (FD Form)

(Note: This a diachronic progressive Form. Do not mark any space Not Applicable. Make entry as and when there are changes in the family due to Marriage, Child birth, Death, or Separation)

1. Name of the employee: Ravinder Kumar	  Signature
2. Father's name: Suresh Singh	
3. Mother's name: Omvati Devi	

4. Permanent address: Vill- Kamhera post- Gangoh, Saharanpur
5. Present address: Same Above
6. Marital status of the employee: Married
7. Joining date: 17/02/2017 as (status/rank/design) ✓
..... office Assistant
8. If married/when married, fill up the details in the table below (leave the entry blank if not applicable/not yet applicable):-

FAMILY MEMBERS DETAIL TABLE

Sl #	Name	Relation with the employee (Husband/ Wife/ Son/Daughter)	Date of Birth	Occupation	If in a job, eligible for making children education claim or not?	Dependent on the employee	
						YES	NO
1	Aanchal Devi	wife	01/09/1992	House wife		✓	
2	Lucky Chaudhary	Son	22/07/2013	Student		✓	
3	Ronak	Son	25/10/2017	Student		✓	

(in case of married off/ separation/ death/ adoption of a member from/into the employee's family, mention so in red ink below the name and effective date of that entry. In case a child mentioned in the table above is not born in the family but adopted, an entry in red ink below her/his name will be made with the words "adopted legally")

9. Next of kin (Name):

Relation with the employee:

10. Who should be informed in case of death of the employee?

Name: Aanchal Devi

Address: Vill.- Kamhera, post- Gangoh, (Saharanpur)

(247341) U.P.

Tel no: 7830485757. Email id:

Annexure 2

Shobhit University, Gangoh

School Fee Re-imbursement Request Form (SFRR Form)
(use one Form for one child)

1. Name of the employee: Ravinder Kumar
2. Designation in the university: office Assistant
3. Current Monthly salary 11,770/-
4. Number of Children mentioned in the FD Form: 01
5. Details of the child whose fee is claimed:-
 - 5.1. Name of the Child: Ronak
 - 5.2. Class for which the claim is made: 1st class
 - 5.3. Name and address (with pin code) of the school/ college:
..... Gangoh Public School, By Pass Road, Gangoh
..... (Saharanpur) - 247341
 - 5.4. Telephone number of the School/ Principal/ Head:
..... 8979467467, 9412541894
 - 5.5. Total fees paid: 12800/-

5.6. Give breakup of the fees paid:-

Sl#	Fee head	Amount paid (in Rs.)	What proof of payment is attached?
1	Tuition fee	9600/-	Fee Receipt
2	Annual Charge	2000/-	
3	Exam Fee	1200/-	
4		/	
5	Others (.....)	/	
Total amount claimed		12,800/-	

Ronak
(Signature of the child)

Ravinder Kumar
(Signature of the claimant)

SFRC Form (continued)

Undertaking

I declare that information given above is true and I have personally paid the amounts for the education of my child as fees to the school/college mentioned above; and that no part of my claim is untrue/fraudulent or invalid. I also declare that I have not availed/ received full/ partial financial support from other sources i.e. central/ state government/ NGO.

Ravinder Kumar
(Signature of the claimant)



Mob. 8979467467, 9412541894

GANGOH PUBLIC SCHOOL

By Pass Road, Gangoh (Saharanpur)-247341

Date-19/03/2025

Ref. No. GPS/ST/84/2024

TO WHOMSOEVER IT MAY CONCERN

It is certified that RONAK S/O Mr. RAVINDER KUMAR is a regular student of class 1st in session 2024-25. His tuition fees is 12,800 (Twelve Thousand Eight Hundred) Rupees from April 2024 to March 2025 for the session 2024-25.

S. No	Month	Deposit
1	April Fee + Annual Charge	800/- + 2000/- = 2800/-
2	May Fee	800/-
3	June Fee	800/-
4	July Fee + Exam Fee	800/- + 400/-
5	August Fee	800/-
6	September Fee	800/-
7	October Fee	800/-
8	November Fee+ Exam Fee	800/- + 400/-
9	December Fee	800/-
10	January Fee	800/-
11	February Fee+ Exam Fee	800/- + 400/-
12	March Fee	800/-
Grand Total		12800/-


(Pankaj Kr. Saini)

Fee - 12800 Rs

Shobhit University Gangoh, Saharanpur (U.P.) Pin-247341

Details of the fee of the children of the employees whose ward are studying in
Shobhit University, (Session 2023-2024)

S.No.	Name of Students	Father's Name	Designation	Course	Branch	Year	* Fee
1	Mr. Aman Lodhi	Sh. Sandeep Kumar	Security Supervisor	B.Tech	C.S.	3	42500
2	Ms. Anchal	Sh. Sonu Kumar	Guard	B.A.	Yoga	1	15000
3	Ms. Aaysha	Mohd. Tayyab	Lib. Attendant	M.A.	Political Science	2	12200
4	Mr. Uvesh	Mohd. Tayyab	Lib. Attendant	BCA		2	26000
5	Mr. Abhishek Rana	Sh. Pravesh Kumar	Office. Attendant	B.Com		2	22000
6	Ms. Ritu Saini	Sh. Sukhpal Saini	Office. Attendant	M.A.	Yoga	1	15000
Rupees Three Lakh Seventeen Thousand Seven Hundred Only)						Total ₹	132700


 (Jasvir Singh)
 Accounts Officer



* Excluding admission processing charge, administration charge, scholarship & security



Shobhit University, Gangoh

(Application for Leave - Faculty)

Name: Dr. Supantha Verma Designation: Asst. Prof.
 School/Institution/College/Department: KSVAMC & RC
 Leave period from: 1/10/2022 to 30/12/22 No. of days: 03 months
 Reason for leave: ANC Maternity Type of leave: EL/CL/OD/LWP
 Contact Address during leave: Behradun

Mobile No: 7017944624

Alternative arrangement made:

Name of Faculty	Nature of duty to be performed	Detail of subject to be taught/Period	Signature
<u>Dr. Jitendra Kumar</u>	<u>Th / Pra</u>	<u>Rachna shanker</u>	<u>[Signature]</u>

Signature of the applicant with date: [Signature] 25/9/22

Remarks of Coordinator/HOD/Controller of Exams

Signature with Date: [Signature] 25/9/22

Recommended / Not Recommended

[Signature]
Director / Principal / Dean

Status of Balance Leave - EL _____ CL _____ on _____

Remarks & Signature of Officer Supd.

Remarks of Registrar:



[Signature] 25.9.2022
Approved / Not Approved
Vice Chancellor



Shobhit University, Gangoh

(Application for Leave - Faculty)

Name: Kamna Sharma Designation: Assistant Professor
 School/Institution/College/Department: SoET (School of Engg. & Technology)
 Leave period from: 01-02-2024 to 30-04-2024 No. of days: 90 days
 Reason for leave: Maternity leave Type of leave: EL/CL/ODL/VP
 Contact Address during leave: Ram Sahaywala Roadhri Gangoh
Saharanpur
 Mobile No. 8449338623

Alternative arrangement made:

Name of Faculty	Nature of duty to be performed	Detail of subject to be taught/Period	Signature
Dr. J. S. Rana	Lecture Lead		

Signature of the applicant with date: 24/01/2024

Remarks of Coordinator/ HOD/ Controller of Exams

Signature with Date: 24.1.2024

Recommended / Not Recommended

Director / Principal / Dean

Status of Balance Leave - EL N/A CL N/A on _____

Remarks & Signature of Office Supdt.:

Remarks of Registrar:



Approved / Not Approved
Vice Chancellor

24.1.24



**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN: 435250500525A

ECR Id 121739138

LJN : 1654784128

Establishment Code & MPMRT0027443000 NATIONAL INSTITUTE OF COMPUTER EDUCATION
Address : ROHTA ROAD, ROT A MARG ROORKEEAD, MEERUT, MEERUT, UTTAR PRADESH

Dues for the wage month April 2025

Total Subscribers :

Total Wages :

EPF 144
15,68,186

EPS 143
15,53,186

EDLI 144
15,68,186

SL	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	7,841	0	0	0	7,841
2	Employer's Share Of	58,794	0	1,29,386	7,841	0	196,021
3	Employee's Share Of	1,88,180	0	0	0	0	188,180
Grand Total : Three Lakh Ninety-Two Thousand Forty-Two Rupees Only							3,92,042

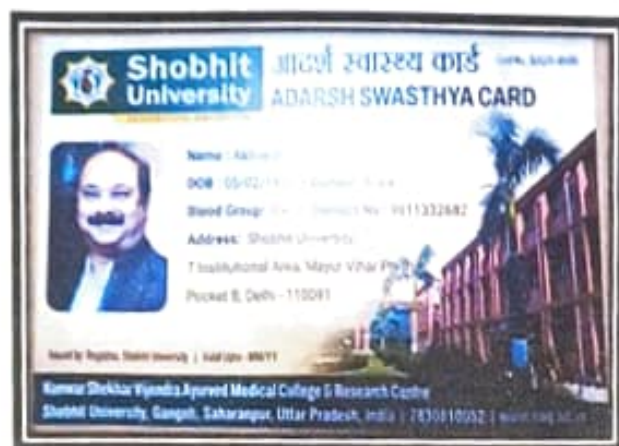
(This is a system generated challan on 09-MAY-2025 16:12, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRY.

	PMRPY	ABRY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.)	3,92,042	
F) Total amount of uploaded ECR (D + E)	3,92,042	



This challan is not proof of payment. To know the payment status please use "TRRN query Search" at www.epfindia.gov.in.



Releasing Adarsh Swasthya Card



Shobhit
University

Kunwar Shekhar Vijendra Ayurved Medical College & Research Center

(Approved by MCI/NCISM, Ministry of AYUSH, Government of India & Nationality, Health, Education & Skill Development, Government of India)

Ayurved Institutional Area, Babu Vijendra Marg, Gangan, Distt. Saharanpur, 247341 (U.P.) India
M - 930810012, 9350061200, 01331-224100 | E-Mail - principal.kvrc@shobhituniversity.ac.in | Web - www.sug.ac.in

आदर्श स्वास्थ्य कार्ड - रजिस्ट्रेशन फॉर्म

NAME:

नाम

AGE:

उम्र

GENDER:

लिंग



MOTHER'S NAME:

माता का नाम

FATHER'S/ HUSBAND NAME:

पिता/ पति का नाम

ADDRESS:

पता

PERMANENT ADDRESS:

स्थायी पता

AADHAR CARD NUMBER:

आधार कार्ड

EMAIL:

ई-मेल

PHONE NUMBER:

मोबाईल नम्बर

QUALIFICATION:

योग्यता

DESIGNATION/OCCUPATION:

पदनाम/व्यवसाय

HISTORY OF PAST ILLNESS/SURGICAL HISTORY/ANY ALLERGIES:

पूर्व बिमारी का इतिहास/शल्य चिकित्सा का इतिहास/ एलर्जी

HISTORY OF PRESENT ILLNESS:

वर्तमान बिमारी का इतिहास

FAMILY HISTORY:

पारिवारिक इतिहास

शपथपत्र

श्री _____ पुत्र/पुत्री/पति/पत्नि _____ निवासी _____ मैं अपना स्वास्थ्य कार्ड बनवाने हेतु अनुमति प्रदान करता/करती हूँ इससे भविष्य में होने वाले लाभ व हानि के बारे में मुझे अवगत करा दिया गया है।

Approved by:

Director/ Principal/Dean

Signature of the applicant/Thumb

Eligibility Criteria

Individuals meeting the following criteria are eligible to apply for the Adarsh Swasthya Card:

- Senior citizens (60+ years) – Must provide proof of age (Aadhaar card, passport, or any government-issued ID)
- Students of Shobhit University – Must provide a valid student ID.
- Faculty and staff members of Shobhit University – Must provide employment proof (University ID card or HR certification).

Benefits & Entitlements

Cardholders will be entitled to exclusive healthcare benefits at KSV Ayurved Medical College & Research Centre, Gangoh, which include:

1. Free OPD Consultations – No consultation fees for Outpatient Department (OPD) services.
2. Up to 30% Discount on the following services:
 - Diagnostic tests (Laboratory, Radiology, etc.)
 - Ayurvedic treatments (Panchakarma, Basti, etc.)
 - Minor and major procedures
 - IPD (In-Patient Department) services, including hospital stay charges

Validity & Renewal

- The Adarsh Swasthya Card will be issued for a period of one year from the date of issuance.
- Annual renewal is required, subject to eligibility verification.
- Students must renew their cards at the beginning of each academic session.
- Faculty and staff members must renew their cards based on their continued employment.
- Senior citizens must undergo an annual verification process for renewal.

Application & Issuance Process

1. Application Submission – Eligible individuals must apply at:
 - KSV Ayurved Medical College & Research Centre Reception
 - Shobhit University Registrar Office
2. Required Documents – Applicants must submit a completed application form along with:
 - Proof of age (for senior citizens)
 - Valid student ID (for university students)
 - Employee ID/HR certification (for faculty and staff members)
3. Processing & Issuance – After verification, a personalized Adarsh Swasthya Card will be issued within 7 working days.
4. Unique Identification Number – Each card will have a unique Card Number for tracking and verification.

Terms & Conditions

1. The Adarsh Swasthya Card is non-transferable and can only be used by the registered beneficiary.
2. Cardholders must present their valid card at the hospital reception to avail benefits.
3. The discount is applicable only at KSV Ayurved Medical College & Research Centre and does not extend to:
 - External referrals
 - Outsourced tests
 - External prescriptions
4. Lost or damaged cards will require a nominal fee for reissuance.
5. Misuse or fraudulent use of the card will result in immediate cancellation.
6. The University reserves the right to revise the benefits and policies based on medical and operational feasibility.

Administration & Contact Information

Nodal Agency:

KSV Ayurved Medical College & Research Centre, Gangoh

- Issuance & Renewal Desk
- Hospital Reception & University Registrar Office
- For Queries & Assistance:
- Contact hospital reception

1. Initiative aligns with Shobhit University's commitment to "Seva, Swasthya, and Samarpan," ensuring quality and sustainable Ayurvedic healthcare services for the community.

To,
The Registrar,
Shobhit University, Gangoh

Sub: For retaining the job in Shobhit University

Respected Sir,

I am Abhilasha Rani Goel, alumni of Shobhit institute of Engineering and Technology Gangoh, presently working as a Assistant professor in Department of Electronics and Electrical Engineering and an active member of Admission Cell from last 7 years at Shobhit University Gangoh. My goal as an educator is to guide the students in becoming self-sufficient individuals with aspirations for a better future. After all, the learning aspects of teaching are fascinating and make myself as a multi disciplinary faculty by learning industry-oriented programming languages (R, Python, MATLAB, Scilab) which makes me more suitable for sharing my knowledge. Exploring new horizon of technical skills has always been a source of joy for me, greatest satisfaction comes from watching student learn and grow. In particular, I believe that Teaching is not imparting knowledge to students, but rather is a collaborative learning effort between a teacher and students. The foremost purpose of teaching is to empower students and equip them with industry-oriented skills. Nevertheless, I have a strong desire to keep learning from mistakes, be open to feedback, and become a better teacher.

In view of the above, I would like to express my heartily thanks to Shobhit University which give me a platform to explore my knowledge and skills. I would like to let you know that I am willing to stay as an assistant professor at Shobhit University with pursue my Ph.D. in physics so that I could continue my advocacy of helping the youth of today pursue their dreams and shape their future through good education In Computer Science, Electronics and Physics.

Thank you very much and I hope that Shobhit University and I can continue with this endeavor.

With Warm Regards,
Abhilasha Rani Goel
Assistant Professor
Department of Electronics and Electrical Engineering

File
15/5/2021