

Library Rules
#1
SOP

RULES FOR BORROWER'S

1. This ticket is **NOT TRANSFERABLE**.
2. A fine of **Rs. 2/-** (Two Rupees) per day shall be charged from borrower of the library for books not returned with in the time specified.
3. A fine of **Rs. 50/-** (Fifty Rupees) will be charged for the loss of a card.
4. The borrower will be responsible for any loss or non return of any book issued against his/ her original or duplicate library card.
5. Loss of this ticket should be immediately reported to the Librarian.
6. No alternations of this ticket by the members are permitted.

Borrower's Sign.

Paste Stamp
Size
Photograph



Shobhit University
BILASPUR CAMPUS
(Library, Gangoh)

READER'S TICKET

PLEASE DO NOT FOLD THIS CARD

Member I D. _____

Name (Caps) _____

Father's Name _____

Course _____ Branch _____

Session _____ Up to _____

LIBRARIAN

Shobhit

(Notified by Govt.)

TYPE OF MEMBERSHIP: _____

STUDENTS: B.TECH/ B.P.

I request that I may be enrolled

Full Name (In block letters) _____

Father's Name _____

Address _____

City _____ District _____ State _____

Pin code _____ Phone NO. _____

Course _____ Year _____ Branch _____

Enrolment No. _____ Date _____ Signature _____

I the undersigned recommended that Mr. / Ms. _____ be enrolled as a member of the library for a period of _____ this information furnished by him/her has been certified by me. I accept the responsibility for due return of books issued to him/her.

Date _____ Signature and Name of Course Coordinator _____

(FOR OFFICE USE ONLY)

Fee deposited receipt No. _____ Date _____ Account Officer _____

(FOR LIBRARY USE ONLY)

Issued Library Tickets _____ Date _____ Student Signature _____

Issued Duplicate Tickets _____ Date _____ Student Signature _____

Received Library Tickets _____ Date _____ Student Signature _____

LIBRARY TICKETS TAKEN BACK AND CLEARANCE GIVEN ON _____

LIBRARIAN