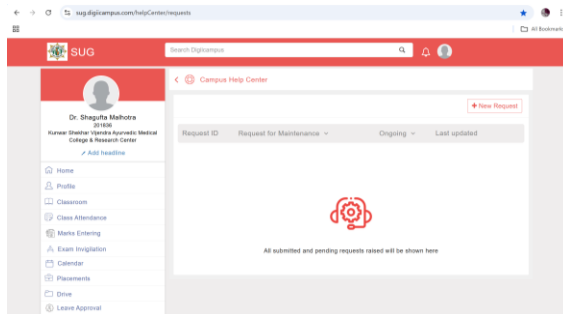
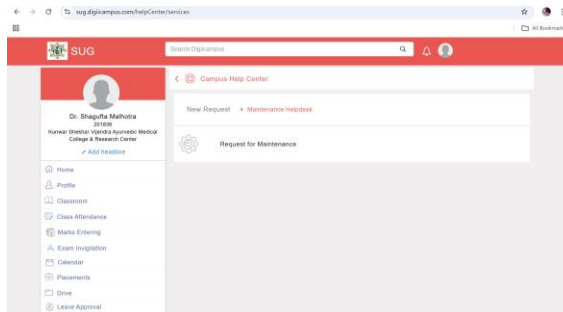


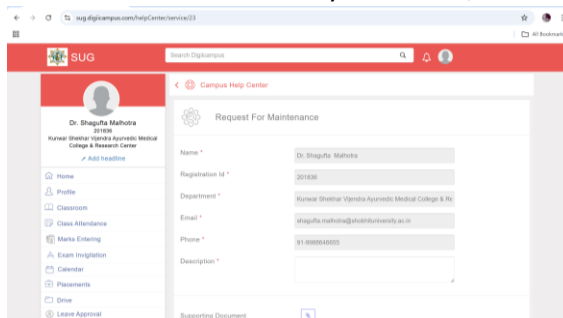
1. Login to ERP navigate on the tab “Campus Help Center” and click on the “+ New Request”



2. Once Maintenance Helpdesk is selected this page will appear then Select “Request for Maintenance”



3. New window will come on your screen, enter the Complaint type and Complaint then save it.



4. The entered issue will appear like the below image where Pending, Work in Progress, Rejected, and Closed issues can be seen

