



Shobhit University, Gangoh, Saharanpur

Adarsh Institutional Area, Babu Vijendra Marg, Gangoh – 247341

Admission Policy for Foreign Students

Shobhit University, Gangoh, Saharanpur has been notified by the Government of Uttar Pradesh vide Shobhit Vishwavidyalaya, Uttar Pradesh Adhiniyam, 2011 (U.P. Act No.3 of 2012) passed by Uttar Pradesh Legislature and assented by the H.E. Governor of Uttar Pradesh. The University is established under section 2(f) of the University Grant Commission (UGC) Act, 1956.

Shobhit University, Gangoh was established by the legislative bill of Uttar Pradesh Government vide Shobhit University Uttar Pradesh Act, 3 in 2012. It has since emerged as one of the very few universities that are rural-based in the sense they are deeply entrenched in the rural ambience of culture, environment, market and aspirations while technologically resting on the great shift on the continuum of Tradition and Modernity.

The University has an International Students Cell to provide necessary guidance to the foreign students seeking admission to the University.

Coordinator, **International Students Cell**, can be contacted at, admissionsug@shobhituniversity.ac.in

1. Who are Foreign Students?

Students holding passports of countries other than India, foreign nationals (FN), including people of Indian origin (PIO) are considered foreign or international students.

Foreign nationals who have appeared for Class/Grade 12th examination from an Indian Board or passed their last qualifying examination from Indian University shall be considered foreign students.

Following shall not be considered as foreign students:

(a) Non-Resident Indians (NRIs). However, only those Non Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be included as foreign or international students. This will include the students studying in the schools or colleges situated in foreign countries even if affiliated to the Boards of Secondary/ Higher Secondary Education or Universities located in India, but will not include students studying in those schools or colleges (situated in India) and affiliated to the Boards of Secondary/Higher Secondary Education or Universities of foreign countries. Students passing the qualifying examinations from Boards or Universities located in foreign countries as external students and dependants of NRI studying in India will not merit the status of foreign or international students.

(b) Indian Citizens whose qualifying examination is from an International Board/Foreign University.

2. Admission Types

A. Admission can be in one of the three following ways:



- (a) Self-financed
- (b) Through the ICCR (Indian Council of Cultural Relations) or
- (c) Through an exchange programme or under a Memorandum of Understanding between Shobhit University and other Foreign University.

3. Intake

Foreign students are not admitted in sanctioned seats. To increase students Diversity University has supernumerary seats i.e, over and above the sanctioned intake for each programme, at least two per programme or maximum of 5% of the sanctioned intake for the programme, whichever is higher, provided however, not more than two applicants from the same country can be admitted per programme.

4. Admission Procedure

- (i) Admission of all the foreign students will be done through the Foreign Students' Cell.
- (ii) Students will be admitted in the beginning of the academic session.
- (m) A student wishing to join the University should visit the University Website, read the admission criteria, download Application form, Fee structure for Foreign Students for a programme, Recommendation Form and send the completed applications along with the required documents and bank draft for application processing fee (non- refundable)to the Coordinator, Foreign Students Cell.
- (iv) The Cell will check the eligibility and if necessary communicate with the applicant. If found ineligible the application is cancelled with no further step. Upon receiving instruction the applicant is to pay the one time and mandatory charges before getting the provisional admission letter. This is required to get the visa where necessary and to complete other formalities.
- (v) After getting provisional admission, the student should get the student visa/ research visa, as the case may be, and complete all other formalities.
- (vi) After all the requirements are met the student reports for final admission, fills up the admission form, complies with any other conditions recommended by the Foreign Students Cell.. The student should undergo the medical examination & complete any other required test. Once this is done, the final admission is given.
- (vii) The foreign students may get hostel facilities subject to availability against prescribed fees indicated separately.
- (viii) The foreign students will have to pay the fees in US dollars. in special cases, payment of fees in the equivalent Indian Rupees may be considered.
- ((x) Application Processing Fee is US\$ 25.

5. Change of Course:

"A foreign student who has been granted admission to a particular course shall not be allowed to change the course during its currency. Transfer from one institution in India to another is not allowed.

6. The Foreign Students Cell must ensure the following:

- (a) A record of all foreign students admitted in University programmes.



- (b) Have copy of the Passport (Subject to exemption, if any, by the Government of India)
- (c) Valid document of identity, in case of aforementioned exemption.
- (d) Valid Student VISA (Subject to exemption, if any, by the Government of India): A student VISA must be endorsed to the North Bengal University, (West Bengal). A copy of this VISA is to be submitted in the office of Coordinator, Foreign Students Cell. Students wishing to join a research programme will require a research visa endorsed to this Institution. The visa should be valid for the prescribed duration of the course. Visa is not required for NRI students.
- (e) All foreign students wishing to undertake any research work or join a Ph.D. programme will have to obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary & Higher Education, Ministry of Human Resource Development Government of India.
- (f) Prior to physical verification of documents and testimonials attested copies of all documents must be furnished and attestation must be done by the concerned Embassy/High Commission/Consulate of the relevant country in India.
- (g) Candidates applying from their own country should get their transcripts of certificates attested by the concerned accredited authorized Government Agency and also duly certified by the Indian Embassy or Consulate as the case may be.
- (h) For verification, original educational certificates/degrees/mark sheets in languages other than English should get translated into English language and a copy of the same duly attested should be attached.
- (i) All the international students have to undergo the medical examination and get the medical fitness certificate. As per government rules all international students entering India on student visa have to be tested for HIV and will not be given admission if found to be positive.
- (j) A Character Certificate from the Head of the Institution last attended along with its attestation by the concerned Embassy/High Commission/Consulate should be submitted.
- (k) Migration certificate if needed should be submitted within indicated time.
- (l) Within 14 days of arrival in India after offer of provisional admission is issued, the international student has to register his/her name with the police in the Foreigner Regional Registration Office (FRRO) of the local police. For this the following documents shall be submitted by the admitted students to the Principal Secretary, Faculty Council/ the Principal Secretary, UG Council/Coordinator, Foreign Students Cell.
- a) Photocopy of the Passport
 - b) Photocopy of the VISA
 - c) Proof of Residence
 - d) Proof of Admission
 - e) Four Passport Size photographs

7. Additional Note

- (i) On admission a foreign students must abide by the University code of conduct.
- (ii) The mode of examination, publication of results and award of the foreign students will be same with other students.



(iii) Modification of any academic criteria/prerequisite for admission may be made in consultation with relevant academic heads.

(iv) Liability for cancellation of studentship of foreign students will be same with the other students. A foreign student must report to the Foreign Students' Cell of any long absence /travel/change of residential address, failing which studentship is liable to be cancelled.

8. Removal of Difficulties

(i) The Foreign Students Cell may relax, modify or replace admission criteria or add other compliance criteria with the permission of the Vice-Chancellor.

(ii) For any addition, alteration of the provisions of the admission policy or its annexures the decision of the Vice-chancellor shall be final.



SHOBHIT UNIVERSITY, GANGOH, SAHARANPUR

APPLICATION FORM FOR FOREIGN NATIONALS

Ph.D./Post Graduate/Under Graduate Degree Programmes

A. General Information:

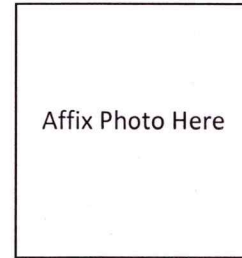
1. Level of Programme:

Ph.D. Post Graduate Under-Graduate

2. Year in which you wish to enroll (Starts in July normally):

3. Name of the programme intended to join:

4. For Ph.D. applicant please mention School/Department:



B. Biographical Information

1. Name of the Applicant (In Block letters):

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Last Name/Surname First name Middle name, if present

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2. Other name(s) which may appear in academic records:

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3. Mailing Address:

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Pin/Zip Code

State

Country

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Tel. No

Fax

Email

4. Permanent Address (if different from the above):

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Pin/Zip Code

State

Annexure 1 Country

5. Gender: Male Female Third Gender



[Handwritten signature]

6. Date of Birth:

Date	Month	Year

7. Country by Birth

Country of Citizenship

8. Passport Number:

9. Native Language (If other than English):

10. Medium of Instruction in School/College:

C. Candidates' Academic Information (Optional)

GRE Verbal Score I:

GRE Quantitative Reasoning Score:

GRE Analytical Writing Score:

Paper based TOEFL Score:

Computer based TOEFL Score:

Internet based TOEFL Score:

SAT 1 Score:

SAT 2 Score:

IELETS Academic Version Score:

D. Educational Background

Exam, Passed	Name of Authority	Location (City, State, Country)	Subjects Taken	Year of Passing	Division/Class /Grade	Duration of the programme	CGPA



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